

BLACKDOWN DISTRICT SCOUT COUNCIL EXECUTIVE

Minutes of the meeting held at Tangier on Tuesday 6th February 2018 at 7.30pm

Present John Lewis (Chairman), David Johnson (Treasurer), Jo David, Marian Scott, Tricia Sedgbeer, Peter Venn, Adrian Ashford

- 1 **Welcome** – John welcomed all to the meeting **ACTION**
- 2 **Apologies** – Pam Gaines (DC), Will Bugden, Shaun Dale, Lauren David, James Lowe
- 3 **Minutes** – The minutes of the meeting held on 12th December were agreed as a true record.
- 4 Matters arising
 - 1 The EGM at 1st Chard has resulted in a new Exec and Officers being appointed. Tricia was working with the Group to bring everything up to date.
- 5 **Finance**
 1. David said there was nothing significant to report this time. He was working with Tricia to resolve the accounts issues at 1st Chard.
 2. It was AGREED that Exec need to ensure all Groups had properly submitted their accounts following AGMs. In the main this was actioned by the District Rep bringing a copy away from the AGM, but the Treasurer needed to have a formal record so reminders could be actioned where appropriate.. *Treasurer to set up recording mechanism and check 2017 returns.*
 3. Census
Marian reported just over half the Groups had submitted their figures. AGREED invoices should go out as returns came in. *Marian to issue invoices*
- 6 **Huish Woods**

(a)Sub-Committee report (from James)

“It has been very difficult to get a meeting night where enough of us are available, and this has been the case for quite a while now. The majority of our conversation is over email which for the time being is going to be the only way of forwarding conversation.

I have over the past week written most of the text for the Huish Woods web site and has now been submitted. Sadly this has, as you all will know, taken a lot longer than any of us would have wanted. Ideally this should not have been my task in writing the text and I am thankful to Simon and Lynne for the start they made many months ago. Pictures have been submitted already to the web site builders and it will hopefully be now a matter of weeks for the website to be live.

The Bouldering Wall has now been commissioned and a build date has been agreed. As per the last Exec meeting the sub committee has to find funding for approx 50% of the build. I would ask you to read a copy of a conversation I have started with a funding finder. As you will read Kate has in the past secured many big and small funding grants and I feel this would be a good opportunity to engage with Kate for the bouldering project and future projects with both Huish Woods and the District.

Can I please ask for approval from the Executive to use the services as described below to seek funding for the current Bouldering wall project at Huish Woods “?

“Thanks for your email - sounds like a fun project and shouldn't be too hard to attract funding when you already have so much in place.

I do have a vague recollection of receiving an email from David Johnson some time ago.... I would be happy to work with you on this project. From my point of view I charge £15 per hour which includes all my overheads such as stamps, printing, paper, ink etc etc. This is a fairly low charge so I do try to keep my travelling expenses down as a consequence.

I am currently working for the following charities: Avon Indian Community Association, Leukaemia and Myeloma Charity UK, Bristol Association for Neighbourhood Daycare, Stogumber Cricket Club and I volunteer for Stogumber Festival, Crowcombe and Stogumber schools and the local Rotarians. I have been fundraising for about 25 years now (I started at ActionAid which honestly seems like a lifetime ago).

Although is hard to give an idea of hours I would imagine this will come in around 10-15 hrs (could be less if we are lucky, unlikely to be more).

If you are happy with suggested fees I will send through a contract and a list of questions which will help me to get to know your charity and collate all the info funders will want to know. It will be things like: constitution, account info, management committee details, Child Protection policies, logos and headed paper etc etc..”.

AGREED this was a sensible way forward, and the relationship could be useful for other projects.

Chairman to advise James

(b) Proposed A358 Improvements

John reported he had attended one of the Highways England public sessions. Three options were now under consideration, although there was not a lot of additional detail. Two of the options followed the line previously consulted on as they passed the site. The ‘artists impression’ of the West Hatch junction did not show specific access to the site. In discussion the HE rep said more traffic modeling work was needed before the size and nature of the junction could be determined; what was shown was maximum provision. He seemed to favour a new access for the site off the new junction rather than any bridge or underpass. The latter would be more expensive to construct and involve ongoing maintenance. The third option showed the line nearer the existing road but still

severing access. The advantages of this were marginally less noise and pollution; the disadvantage is a potentially more complicated access route. Again junction details near Mattocks Tree Hill were 'artists impressions only'. AGREED John would submit a formal response reiterating the issues previously raised and commenting further on potential access.

Chairman to submit response

(c) CCTV

The analogue 4 camera CCTV system had been installed several years ago and was now in need of repair. In that time it had been used once by the Police to review an incident. After discussion it was AGREED to take the system out of action immediately and review the need for a new digital system at a later date.

Chairman to instruct Steve Mitchell

(d) Potential Commercial User

John tabled a request for an 'outward bound' type business to use the site on a regular basis on weekdays. AGREED there were a number of concerns and requested further information be obtained, possibly via a meeting with the proposer.

Chairman to discuss with Steve Mitchell

(e) Tractor

Steve Mitchell and Shaun Dale had obtained a second opinion on the state of the tractor. This had confirmed Bigwoods' view that it was generally at the end of its life. Repair was feasible but no longevity could be guaranteed. Shaun was writing a paper for Exec on the full range of options. Noted that a plan was required before the mowing season started.

7 Appointments Advisory Committee

Marian reported Damian Tilly had stood down due to pressure of family commitments. Rachel Yarde and Barbara Brinklow had recently been validated.

8 Youth Commissioner Report – No report submitted

9 DESC Report

"The Young People have been busy! Ten Tors training is in full swing and I am pleased to inform the Exec that we have 5 teams confirmed and entered for this year's event. The practical days have been a great success already and the Young People are starting to gel as teams.

Young Leader training took place for another 29 Young People from across the County at Huish Woods at the end of January with a third coming from Blackdown. I can say with confidence that our YLs across Blackdown have never been this well trained and ready to take on the challenges that they face on a weekly basis at Group level. This is thanks to both local and county training and of course the encouragement and engagement they all get from Group level

Project Kenya 2019 has been launched in all 3 Districts within

Somerset now enabling the YP of Somerset the chance to be part of this amazing experience. At the time of writing this report we already have 10 YP committed to being part of this life changing opportunity and with the closing date for entry still one month away I feel confident we will exceed my first estimation of 20 YP easily. WSJ selection is affecting bookings for Kenya and once selection has been announced I am confident the number wishing to be part of Project Kenya 2019 will swell!

All Explorer Units have now fully working OSM platforms up and running.

D of E is moving now in the right direction with a training weekend attended by a good selection of Blackdown leaders including myself. We have also managed to recruit a D of E gold assessor from outside of Scouting. Further progress needs to be made at ground level but this will be able to be managed in a more professional and informed way from now on.

We have 4 teams confirmed and entered for The Monopoly run in April.”

10 District Network Commissioner Report

Jo reported there are 74 YP listed as Network Members because of the automatic enrolment system. Very few of these are active. Adrian stated that County would be writing to everyone on the system about Big Camp

11 ADC Activities Report

In Lauren’s absence Jo reported he was trying to organize another Climbing Activity Day and progressing permit acquisitions.

12 District Commissioner’s Report

In Pam’s absence due to illness John reported

(a) there had been several responses to the recent recruitment article in the Somerset County Gazette. Pam would be following these up; one was a qualified DofE assessor with another Youth Group

(b) the new PC had been installed in the District Office

13 Tangier Management Committee

John reported Shaun had dealt with several maintenance and security issues recently. TDBC had requested sight of TMC’s long term vision and plan of works for the building in advance of discussions on lease renewal.

*John and
Shaun to
submit*

14 Data Protection – GDPR

Adrian outlined the changes in Data Protection legislation that would come into effect on 25th May. These were more onerous than the existing requirements and demanded action at County, District and Group levels. Although most ‘personal information’ was held in Compass and overseen by HQ each other level was a Data

Controller and Processor and would need to have new policies in place. A national Working Party was endeavoring to produce meaningful guidance for all but it would be risky to wait for this before taking any action. Adrian produced two documents (see below), one from the ICO' Office giving 12 steps to take now and a checklist for everyone to consider. It was important to know what personal data was held where. One of the new requirements was for a register of consents by Members for their information to be held. It was not sufficient to infer agreement because the details had been provided. John said the topic had been raised with Chairs/GSLs at the last meeting and all should be aware of the general guidance reported in Scouting + and available on the Scout website.

All Exec Members to complete checklist and forward to Chairman

Adrian stated County would be writing to every Adult Member seeking agreement to hold their details and for these to be used at County, District and Group level as appropriate.

There was general agreement that HQ has been slow in grappling with this issue and national guidance was needed quickly.



Draft example data Audit template.docx



E:\preparing-for-the-gd

15 **Safety** – No issues raised

16 **Any Other Business**

St Georges Day Charity – following discussion it was AGREED this year's beneficiary should be Barnardos Young Carers

Chairman to advise DC

17 **Date of next meetings**

Tuesday 10th April 2018 7.30pm at Tangier

Tuesday 15th May 2018 7.30pm at Tangier

Annual Scout Council Wednesday 6th June 7.45pm at Tangier

Meeting closed at 9.20pm

Signed as a true record

Date

Chairman