

BLACKDOWN DISTRICT SCOUT COUNCIL EXECUTIVE

Minutes of the meeting held at Tangier on Tuesday 12th December 2017 at 7.30pm

Present John Lewis (Chairman), David Johnson (Treasurer), Jo David, Marian Scott, Tricia Sedgbeer, Peter Venn

- 1 **Welcome** – John welcomed all to the meeting **ACTION**
- 2 **Apologies** – Pam Gaines (DC), Will Bugden, Shaun Dale, Lauren David, James Lowe
- 3 **Minutes** – The minutes of the meeting held on 7th November were agreed as a true record. Actions arising therefrom to be pursued at next meeting.
- 4 **Finance**
 1. Budget Setting
David tabled the attached budget proposal for 2018.
Main points arising from discussion:
 - Most items are a ‘continuation budget’
 - Huish Woods budget is for break even on running costs
 - Previous year’s wages budget was too low, this year’s is more accurate and includes increase in pension costs (David confirmed we are meeting our obligations re the National Living Wage)
 - ‘other’ costs have been reduced to mirror actuals more closely
 - Figure included for International Events
 - Overall revenue surplus shown
 - Capital items will be funded from reserves on approval from Exec

AGREED to approve the budget as presented. *Treasurer to advise budget holders*
 2. Use of Reserves
AGREED reserves used for one-off capital items or emergency expenditure need to be replenished to maintain the levels needed to fund running costs for one year with no income
 3. Census Fees
AGREED to follow same timetable as 2017 for census returns and payments. Groups not submitting payment by the advised date would not qualify for discount. OSM should simplify census returns. *Marian contact Groups*
- 5 Safety – No issues raised
- 6 Any Other Urgent Business
 1. Tricia reported Leaders at 1st Chard had called an EGM for 17th January to discuss the Group’s future. *Tricia to discuss with DC*

2. AGREED District should ensure all Groups submitted annual accounts to the District Treasurer in accordance with POR 3.48h
3. There was uncertainty over the status of the tractor at Huish Woods, ie whether it could be repaired or a replacement was required. This needed to be resolved prior to the grass cutting season and Groups intensified visits.

*Treasurer to contact Groups as necessary
Chairman to follow up with DC and HW Manager*

7 Date of next meetings

Tuesday 6th February 2018 7.30pm at Tangier

Tuesday 10th April 2018 8.30pm at Tangier

Meeting closed at 8.20pm

Signed as a true record

Date

Chairman

Blackdown District Scout Council
2018 BUDGET
Exec meeting 12.12.17

	BUDGET Year ended 31.12.17	BUDGET Year ended 31.12.18
INCOME		
Membership Fees due	73389	74000
County/HQ membership paid	-55402	-56000
Shop income-Tangier	16520	16850
Huish Woods	86641	92000
Explorers		
Membership Fees due	2647	2700
Ten Tors	3335	3402
Other	2825	2882
District Activities	4929	5028
SAS Whistlers	51	0
Other income	1211	2735
TOTAL	136146	143597
EXPENSES		
Huish Woods		
Wages	43650	49000
Shop	6600	5000
Repairs	11000	11220
Rates	4500	4590
Light& heat	7500	7650
Insurance	3500	3570
Waste disposal	3600	3672
Telephone	1000	1020
Other	12100	6000
(Stat, activities etc.)		
	93450	91722
Shop Purchases-Tangier	13895	14173
Rent	2652	2705
Phone stat etc	1703	1737
District events & training	5806	5922
Ten Tors(explorers)	3000	3060
Other Explorer activities	3814	4000
Other costs	4874	4971
MEDIA BUDGET	800	800
International Events	0	2000
YOUNG LEADERS	1200	0
SKILLS TRAINING	4000	2500
NETWORK	1000	500
TOTAL EXPENSES	136194	134090
NET INCOME/EXPENDITURE	-48	9507
CAPITAL ITEMS		
50% Climbing Wall		3922
Tree Surgery		10000

Notes

Other income includes donations,gift aid and interest received
Other costs include donations,bank charges, professional fees
Estimated bank balances at 1.1.18 £101k, (61K Cambridge&Counties deposit, £40k nat west)