

## BLACKDOWN DISTRICT SCOUT COUNCIL EXECUTIVE

Minutes of the meeting held at Tangier on Monday 19<sup>th</sup> June at 7.30pm

Present John Lewis (Chairman), David Johnson (Treasurer), Pam Gaines (DC), Shaun Dale, Tricia Sedgbeer, Marian Scott

Apologies Adrian Ashford, Will Bugden, Lauren David, Jo David, Peter Venn

- 1 **Welcome** – John welcomed Shaun to his first Blackdown Executive meeting **ACTION**
- 2 **Minutes** – The minutes of the meetings held on 24 May (Tricia's name added to apologies) and 7 June were agreed as a true record.
- 3 **Matters arising not on the Agenda**  
Report from AGM
  1. Christian Hartnell had raised our long term investment policy. Treasurer said we had wording that covered that but may need to go in the summary of the Accounts for the AGM next year *Treasurer to check Trustee Act requirements.*
  2. AGM had agreed numbers needed to make Meetings quorate -  
Scout Council – 17 including the Chair of the District Executive and the District Commissioner where those positions are filled  
District Executive – 5 including 2 Officers  
Sub-committees - 3
- 4 **Finance**
  1. Huish Woods have spent quite a lot but this included the play equipment. Any payment over £500 has to have Treasurer's approval.
  2. May need to set up a payment policy of payment to be made from 30 days of receipt unless shorter payment period on the invoice
  3. Lloyds Treasurer's a/c has a £50K turnover limit but Simon Davidson (Bank Manager) says ignore this. This a/c will enable to use electronic banking with two authorized signatories. *Treasurer to pursue*
  4. Some payments coming in on personal cheques. Leaders cannot collect and process payments through personal bank accounts. POR requires all monies to go through Group accounts. *DC to remind GSLs*
  5. BT contract for Tangier is up and Shaun will look into this. County pay and then charge District. *Shaun to investigate*
  6. Utility company contracts to be examined to seek savings *Treasurer to investigate*
  7. Tricia has offered to join David as part of his team

- 5 **Huish Woods**
- (a) Sub-Committee report**
1. Looking at traversing wall boundary fence issue *James Lowe*
  2. Shaun has set up a broadband system that means all buildings at the top have access
  3. Tricia reported from the £5k budget for bunk beds & mattresses she has spent only £3K. More on order. We are also getting free pillows. Bedding is still OK *Tricia*
  4. Kitchen equipment needs replacing and this would be sourced very soon. *Tricia*
- (b) Proposed A358 Improvements**
- Highways England (HE) consultation exercise ongoing. Over 4,000 visitors to the site already to reinforce why access is so important. HE are to be given a copy of the SLR landslip report. A number of public meetings arranged by local residents. *Chairman to submit formal response*
- 6 **Appointments Advisory Committee** – A steady flow of new appointments and changes of role. Some appointments being cancelled.
- 7 **Youth Commissioner Report** – A DYC was present at both Beavers & Cub Camps. They completed a survey for the County re County Camp 2018. Name, Theme, activities etc – what would they like? *DYCs to pursue*
- 8 **DESC** – No report
- 9 **District Network Commissioner** – No report  
DC reported a meeting was scheduled 14-16 July between Explorers and Network with Avon Network to discuss a potential joint camp
- 10 **ADC Activities including Instructors & Activity Training** – No report
- 11 **District Commissioner**
1. District camps held most successfully. Weather was kind and programme adapted to suit conditions on site.
  2. Tim Kydd is looking for thought re post 2018. There will be consultations during September/October around 'Summit in A Box' theme. Pam will ask at next DC's meeting what County has planned before setting this up for Blackdown.
  3. James Nelson has been appointed District Media Development Manager. He will take on responsibility for both Backdown and Huish Woods webpages. John proposed thanks to Peter Venn for all the hard work done to achieve the new websites initially.
- 12 **Tangier Management Committee**
1. Shaun reported that there had been a break in with attempts at Guide & Scout Shops. Access not gained. A metal cupboard in the corridor had been forced and nothing taken as only had Scouting magazines in it. How

did they get access? Side door lock to be changed and a Disability Access plan updated.

2. Only 5 years left on the lease so contact was made with TDBC in February and John is still waiting on a response as to who is the designated Officer.

- 13 **Safety** - Shaun suggested that Pam ask HQ for the reported accidents for County & District to keep track of what type of accident they were and whether any actions need to be taken. There appears to be no accident book at Huish Woods. Any incident is recorded in a desk diary open to all to see. Also no first aid for visitors though 'crew' have access to one. What policy should we follow?

*DC to pursue and consider policy requirements*

14 **Any Other Business**

1. **Executive Member Training.** Pam & John had completed Module 1e and recommended this to all Exec members to complete and print or save the certificate. Validation will then happen at a District or Group Exec.
2. Shaun reported that Wayne Bulpitt had been awarded a CBE in the Birthday Honours List

*All*

15 **Date of next meetings**

Tuesday 25<sup>th</sup> July and Tuesday 5<sup>th</sup> September 7.30 at Tangier

**Meeting closed at 9.15pm**

**Signed as a true record**

Date

**Chairman**